



# Revenue and Benefit Service

## Schedule of Meetings 2017/18

## **1. PURPOSE OF THE REPORT**

1.1 For the Joint Committee to agree the schedule of meetings for the forthcoming year.

## **2. RECOMMENDATION**

2.1 That the final schedule of meetings along with times and venues be approved.

## **3. BACKGROUND INFORMATION**

3.1 Each year the Committee is asked to approve the schedule of meetings for the forthcoming year. The Schedule of Meetings for 2017/18 is attached at appendix 1 to the report.

## **4. MAIN FEATURES OF THE SCHEDULE**

4.1 The Joint Committee is to meet 4 times during the civic year and the dates of the meetings have been proposed in order for the committee to consider the quarterly performance reports at the appropriate time during the year.

4.2 The Constitution of the Joint Committee states that the committee must also hold an Annual Meeting of the Committee in June of each year.

4.3 Currently all meetings are held on Thursdays at 4.30pm and are held in rotation around each of the Partnership authorities.

**SCHEDULE OF MEETINGS – THE LEICESTERSHIRE PARTNERSHIP**  
**JOINT COMMITTEE REVENUES AND BENEFITS**

**2017/2018**

Thursday, 7 September 2017	4.30pm, Atkins Building, Hinckley
Thursday, 30 November 2017	4.30pm, The Symington Building, Harborough
Thursday, 25 January 2018	4.30pm, Council Offices, North West Leicestershire
Thursday, 26 April 2018	4.30pm, Atkins Building, Hinckley

**2018/2019**

Annual Meeting	Thursday, 28 June 2018	4.30pm, The Symington Building, Harborough
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